

To,

The Visa Officer,
High Commission of Malaysia.

Subject: Request for Tourist Visa.

Dear Sir / Madam,

I, _____ (Name as on Passport) holding Indian passport number _____ will be travelling to Singapore via Malaysia. I will be in Kuala Lumpur for _____ hours and would like to leave the transit area and get into the city.

Since my stay is for a few hours, I will not need an accommodation.

(If Applicable), the below mentioned will be accompanying me on this trip. (Spouse/Children etc)
Name Passport number Relation

Name	Passport number	Relation
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Please find the eNTRI application form duly filled along with the valid passport copy, photographs and the relevant documents for your perusal.

All the expenses will be borne by me on this trip. Kindly consider the application and grant necessary visa.

Thanking You,
(Name and address)